

**Application to vary a premises licence to be granted under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We **Nallaikumaran Sivarajah**

**being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below.**

Premises licence number **22/01164/MLPL01**

**Part 1 – Premises details**

<b>Postal address of premises or, if none, ordnance survey map reference or description</b> 53 High Street Gillingham Kent ME7 1BQ			
<b>Post town</b>	<input type="text"/>	<b>Postcode</b>	<input type="text"/>
<b>Telephone number at premises (if any)</b>			
<b>Non-domestic rateable value of premises</b>		£7067.00	

**Part 2 – Applicant details**

<b>Daytime contact telephone number</b>	<input type="text"/>
<b>E-mail address (optional)</b>	<input type="text"/>

<b>Current postal address if different from premises address</b>			
<b>Post town</b>		<b>Postcode</b>	

**Part 3 – Variation**

Do you want the proposed variation to have effect as soon as possible?  Yes  No

If not, from what date do you want the variation to take effect?

Do you want the proposed variation to have effect in relation to the  
 Yes  No introduction of the late night levy? (Please see guidance note 1)

<p><b>Please describe briefly the nature of the proposed variation</b> (Please see guidance note 2)</p> <p>Extend our Premises opening hours</p>
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**If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:**

**Part 4 – Operating schedule**

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

- |   |  |
|---|--|
|   | <p><b>Please tick all that apply</b></p> |
| <b>Provision of regulated entertainment</b> (please read guidance note 3) |  |
| a) plays (if ticking yes, fill in box A)                                  | _____                                    |
| b) films (if ticking yes, fill in box B)                                  | _____                                    |
| c) indoor sporting events (if ticking yes, fill in box C)                 | _____                                    |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D)      | _____                                    |
| e) live music (if ticking yes, fill in box E)                             | _____                                    |
| f) recorded music (if ticking yes, fill in box F)                         | _____                                    |
| g) performances of dance (if ticking yes, fill in box G)                  | _____                                    |

anything of a similar description to that falling within (e), (f) or (g)  
h) (if ticking yes, fill in box H)

\_\_\_\_\_  
\_\_\_\_\_

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**X**

**In all cases complete boxes K, L and M**

**A**

<b>Plays</b> Standard days and timings (please read guidance note 8)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors <input type="checkbox"/>
				Outdoors <input type="checkbox"/>
Day	Start	Finish		Both <input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 5)	
Tue			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 6)	
Wed			<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)	
Thur				
Fri				
Sat				
Sun				

**B**

<b>Films</b> Standard days and timings (please read guidance note 8)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors <input type="checkbox"/>
				Outdoors <input type="checkbox"/>
Day	Start	Finish		Both <input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 5)	
Tue	<input type="checkbox"/>			
Wed			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 6)	
Thur	<input type="checkbox"/>			
Fri	<input type="checkbox"/>		<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)	
Sat				
Sun		<input type="checkbox"/>		

**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 8)			<b><u>Please give further details</u></b> (please read guidance note 5)
Day	Start	Finish	
Mon			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 6)
Tue	<input type="text"/>		
Wed	<input type="text"/>	<input type="text"/>	<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)
Thur	<input type="text"/>	<input type="text"/>	
Fri	<input type="text"/>		
Sat	<input type="text"/>	<input type="text"/>	
Sun	<input type="text"/>	<input type="text"/>	

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 8)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon		<input type="checkbox"/>	<b><u>Please give further details here</u></b> (please read guidance note 5)		
Tue	<input type="checkbox"/>				
Wed	<input type="checkbox"/>	<input type="checkbox"/>	<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 6)		
Thur	<input type="checkbox"/>	<input type="checkbox"/>			
Fri	<input type="checkbox"/>		<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)		
Sat	<input type="checkbox"/>	<input type="checkbox"/>			
Sun	<input type="checkbox"/>	<input type="checkbox"/>			

E



**F**

<b>Live music</b> Standard days and timings (please read guidance note 8)			<b><u>Will the performance of live music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors <input type="checkbox"/>
				Outdoors <input type="checkbox"/>
Day	Start	Finish		Both <input type="checkbox"/>
Mon	<input type="text"/>		<b><u>Please give further details here</u></b> (please read guidance note 5)	
Tue	<input type="text"/>	<input type="text"/>		
Wed	<input type="text"/>	<input type="text"/>	<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 6)	
Thur	<input type="text"/>	<input type="text"/>		
Fri	<input type="text"/>	<input type="text"/>	<b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)	
Sat	<input type="text"/>	<input type="text"/>		
Sun	<input type="text"/>	<input type="text"/>		

**G**

<b>Recorded music</b> Standard days and timings (please read guidance note 8)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 4)	Indoors <input type="checkbox"/>
				Outdoors <input type="checkbox"/>
Day	Start	Finish		Both <input type="checkbox"/>
Mon		<input type="checkbox"/>	<b>Please give further details here</b> (please read guidance note 5)	
Tue	<input type="checkbox"/>	<input type="checkbox"/>		
Wed	<input type="checkbox"/>	<input type="checkbox"/>	<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 6)	
Thur	<input type="checkbox"/>	<input type="checkbox"/>		
Fri	<input type="checkbox"/>	<input type="checkbox"/>	<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 7)	
Sat	<input type="checkbox"/>	<input type="checkbox"/>		
Sun	<input type="checkbox"/>	<input type="checkbox"/>		

# H

Performances of dance Standard days and timings (please read guidance note 8)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon	<input type="text"/>		<u>Please give further details here</u> (please read guidance note 5)		
Tue	<input type="text"/>	<input type="text"/>			
Wed	<input type="text"/>	<input type="text"/>	<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6)		
Thur	<input type="text"/>	<input type="text"/>			
Fri	<input type="text"/>	<input type="text"/>	<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat	<input type="text"/>	<input type="text"/>			
Sun	<input type="text"/>	<input type="text"/>			

<p><b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 8)</p>			<p>Please give a description of the type of entertainment you will be providing</p>		
Day	Start	Finish	<p><b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	<input type="text"/>	<input type="text"/>	<p><b><u>Please give further details here</u></b> (please read guidance note 5)</p>		
Wed	<input type="text"/>				
Thur	<input type="text"/>	<input type="text"/>	<p><b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 6)</p>		
Fri	<input type="text"/>	<input type="text"/>			
Sat	<input type="text"/>	<input type="text"/>	<p><b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)</p>		

**J**

Sun	<input type="text"/>	<input type="text"/>

<b>Late night refreshment</b> Standard days and timings (please read guidance note 8)	<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 4)	Indoors	<input type="checkbox"/>
		Outdoors	<input type="checkbox"/>
		Both	<input type="checkbox"/>

Day	Start	Finish	<b><u>Please give further details here (please read guidance note 5)</u></b>
Mon			
Tue	<input type="text"/>	<input type="text"/>	
Wed	<input type="text"/>	<input type="text"/>	<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 6)
Thur	<input type="text"/>	<input type="text"/>	
Fri	<input type="text"/>		

**Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list** (please read guidance note 7)

**K**

Sat	<input type="text"/>	<input type="text"/>
Sun	<input type="text"/>	<input type="text"/>

L

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 8)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 9)	On the premises	<input type="checkbox"/>
				Off the premises	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 6)  The premises will operate with the same opening hours throughout the year. There will be no seasonal variations, and the hours stated on the licence application will apply consistently every day, including weekends and public holidays, unless otherwise authorised by the licensing authority.		
Mon	08:00	21:00			
Tue	08:00	21:00			
Wed	08:00	21:00			
Thur	08:00	21:00			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Fri	08:00	21:00			
			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 7)  The premises will operate with the same opening hours throughout the year, including during public holidays such as Christmas and other bank holidays. The licensed hours stated in the application will apply consistently on all days, with no seasonal or holiday variations, unless otherwise authorised by the licensing authority.		
Sat	08:00	21:00			
Sun	08:00	21:00			

**M**

<p><b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 8)</p>			<p><u>State any seasonal variations</u> (please read guidance note 6)</p> <p>No. I will open same hours all the time.</p>
Day	Start	Finish	
Mon	08:00	21:00	
Tue	08:00	21:00	
Wed	08:00	21:00	
Thur	08:00	21:00	<p><b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 7)</p> <p>same hours will be open including christmas day and other holidays too.</p>
Fri	08:00	21:00	
Sat	08:00	21:00	
Sun	08:00	21:00	

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 10).

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

## Documents

I have enclosed the premises licence  
I have enclosed the relevant part of the premises licence

Please tick as appropriate

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

## M

Describe the steps you intend to take to promote the four licensing objectives:

### a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)

Prevention of Crime and Disorder:

The premises will operate a zero-tolerance policy towards crime and anti-social behaviour. A CCTV system will be installed and maintained, covering key areas, with recordings retained for a minimum of 28 days. Staff will be trained to recognise and respond to incidents, and an incident/refusal log will be kept. Where appropriate, door supervisors will be employed.

Public Safety:

The premises will ensure a safe environment for customers and staff. Fire safety measures, including alarms, extinguishers, and clearly marked exits, will be maintained. Staff will be trained in emergency procedures, first aid awareness, and safe capacity management to prevent overcrowding.

Prevention of Public Nuisance:

Measures will be taken to minimise noise and disturbance to nearby residents. Notices will be displayed asking customers to leave quietly and respect neighbours. Waste disposal and deliveries will be managed at appropriate times. Regular checks will be carried out around the premises to control noise and litter.

Protection of Children from Harm:

The premises will operate a Challenge 25 policy. Acceptable forms of ID (passport, driving licence, or PASS card) will be required. Staff will be trained to prevent underage sales, and a refusals register will be maintained. Children will only be permitted on the premises in accordance with licence conditions.

**b) The prevention of crime and disorder**

The premises will actively promote the prevention of crime and disorder in accordance with the objectives of the Licensing Act 2003.

A comprehensive CCTV system will be installed, covering all entry/exit points and internal areas where alcohol is displayed or sold. Recordings will be retained for a minimum of 28 days and made available to the Police or authorised officers upon request.

All staff will be trained in responsible alcohol retailing, including recognising signs of intoxication, refusing service where appropriate, and dealing with conflict situations. A refusals register will be maintained and regularly reviewed.

The premises will operate a zero-tolerance policy towards anti-social behaviour, theft, and disorder. Any incidents will be recorded in an incident log and, where necessary, reported to the Police.

Clear signage will be displayed stating that the premises operates CCTV and that it is an offence to purchase alcohol on behalf of underage persons.

The premises licence holder will work in partnership with local authorities and Police to support crime prevention initiatives. Where appropriate, door supervisors will be employed during busy periods or high-risk times.

Alcohol will be stored and displayed in a manner that allows effective supervision by staff to reduce the risk of theft and misuse.

**c) Public safety**

The premises will promote public safety in accordance with the objectives of the Licensing Act 2003.

The premises will be maintained in a safe condition at all times. All fire safety equipment, including fire alarms, emergency lighting, and fire extinguishers, will be regularly serviced and maintained in accordance with relevant regulations. Clearly marked fire exits will be kept unobstructed and easily accessible.

A fire risk assessment will be carried out and regularly reviewed. Staff will be trained in fire safety procedures, including evacuation plans, and will be familiar with the location of safety equipment. Emergency procedures will be clearly displayed where appropriate.

The premises will ensure that safe capacity limits are observed to prevent overcrowding. Regular safety checks will be conducted to identify and address any hazards.

Electrical and gas installations will be properly installed, maintained, and inspected by qualified professionals.

Any faults will be addressed promptly.

Adequate lighting will be provided inside and outside the premises to ensure safe access and prevent accidents. Floors and walkways will be kept clean, dry, and free from obstruction.

Staff will be trained in basic first aid awareness, and an accident/incident log will be maintained. Any incidents affecting public safety will be recorded and reviewed to prevent recurrence

**d) The prevention of public nuisance**

The premises will promote the prevention of public nuisance in accordance with the objectives of the Licensing Act 2003.

The premises will take all reasonable steps to minimise noise and disturbance to nearby residents and businesses. Clear signage will be displayed requesting customers to leave the premises quietly and respect the local area, particularly during late hours.

Staff will monitor the area immediately outside the premises to ensure customers do not loiter, cause disturbance, or engage in anti-social behaviour. Any issues will be addressed promptly.

Deliveries and waste collections will be scheduled at appropriate times to avoid causing disturbance. Waste will be stored securely and disposed of in a responsible manner.

The premises will ensure that any music or noise from within the premises is kept at a level that does not cause nuisance to neighbours. Doors and windows will be kept closed where necessary, especially during late hours.

Regular checks will be carried out in the vicinity of the premises to ensure there is no littering. Litter bins will be provided where appropriate, and the area will be kept clean and tidy.

The premises licence holder will respond promptly to any complaints from local residents and will take appropriate action to resolve issues.

#### **e) The protection of children from harm**

The premises will promote the protection of children from harm in accordance with the objectives of the Licensing Act 2003.

The premises will operate a strict Challenge 25 policy. Any person who appears under the age of 25 will be required to provide valid photographic identification before being sold alcohol. Acceptable forms of ID will include a passport, UK driving licence, or PASS-approved card.

All staff will receive training on age verification procedures, recognising acceptable forms of identification, and preventing underage sales. Refresher training will be provided regularly to ensure compliance.

A refusals register will be maintained to record all incidents where the sale of alcohol is refused, including attempts by underage persons. This register will be regularly reviewed by management.

Clear signage will be displayed informing customers of the Challenge 25 policy and that it is illegal to purchase alcohol on behalf of someone under 18.

Children will only be permitted on the premises where appropriate and under adult supervision. The premises will not allow unaccompanied children in areas where alcohol is primarily sold or consumed.

Staff will be vigilant in preventing proxy sales and will refuse service where there is any suspicion that alcohol is being purchased for a minor.

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**Checklist**

- I have made or enclosed payment of the fee; or I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**Part 5 – Signatures (please read guidance note 12)**

**Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.**

<b>Signature</b>	Nallaikumaran Sivarajah
<b>Date</b>	12/04/2026
<b>Capacity</b>	

**Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent (please read guidance note 14). If signing on behalf of the applicant, please state in what capacity.**

<b>Signature</b>	
<b>Date</b>	
<b>Capacity</b>	

**Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)**

<b>Post town</b>		<b>Postcode</b>	
<b>Telephone number (if any)</b>			
<b>If you would prefer us to correspond with you by e-mail, your e-mail address (optional)</b>			