



MEDWAY COUNCIL

Licensing Authority, Gun Wharf, Dock Road, Chatham, Kent ME4 4TR

Premises Licence

Premises Licence Number

22/01164/MLPL01

Part 1 - Premises Details

Postal address of premises, or if none, ordnance survey map reference or description Ward News 53 High Street	
Post town	Gillingham, Kent
Post code	ME7 1BQ
Telephone number	
Where the licence is time limited the dates: Not Applicable	
Licensable Activities authorised by the licence Sale of Retail of Alcohol.	
The times the licence authorises the carrying out of licensable activities Monday to Saturday 08:00 to 17:30.	
The opening hours of the premises Monday to Saturday 08:00 to 17:30. The premises may open outside authorised hours for non-licensable activities subject to planning or other legislation.	
Where the licence authorises supplies of alcohol whether these are on and/or off supplies Off Supplies	

Part 2

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence Mr Nallaikumaran Sivarajah
Registered number of holder, for example company number, charity number (where applicable) Not Applicable
Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol Mrs Parita Patel
Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol

Victoria Finnigan
Licensing Officer

Annex 1 – Mandatory Conditions

Condition 1

No supply of alcohol may be made under this licence:

- (a) At a time when there is no designated premises supervisor in respect of it or**
- (b) At a time when the designated premises supervisor does not hold a personal licence or his/her personal licence is suspended.**

Every retail sale or supply of alcohol made under this licence must be made or authorised by a person who holds a personal licence.

Condition 2

- (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.**
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.**
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either**
 - (a) a holographic mark, or**
 - (b) an ultraviolet feature.**

Condition 3

- (1) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price, which is less than the permitted price.**
- (2) For the purpose of the condition set out in paragraph 1:**
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979(6);**
 - (b) “permitted price” is the price found by applying the formula: $P = D + (D \times V)$ where:**
 - (i) P is the permitted price;**
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and**
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol.**
 - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence:**
 - (i) the holder of the premises licence;**
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or**
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence.**
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and**
 - (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994(7)**
- (3) Where the permitted price given by Paragraph (b) of paragraph (2) would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph**

shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

(4) (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph (2) on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the Operating Schedule

Condition 4

CCTV will be provided in the form of a recordable system, capable of providing pictures of evidential quality in all lighting conditions particularly facial recognition.

- **Cameras shall encompass all ingress and egress to the premises, outside the premise, fire exits and all areas where the sale and supply of alcohol occurs.**
- **Equipment must be maintained in good working order, be correctly time and date stamped, recordings **MUST** be kept on the hard drive and kept for a period of 31 days and handed to Police on demand.**
- **The premises licence holder must ensure at all times a DPS or appointed member of staff is capable and competent at downloading CCTV footage in a recordable format to the Police and Local Authority on demand.**
- **The recording equipment and hard drive shall be kept in a secure environment under the control of the DPS or other responsible named individual.**
- **In the event of technical failure of the CCTV equipment the premises licence holder or DPS must report the failure to the Police Licensing Officer immediately at licensing.north.division@kent.pnn.police.uk**

Condition 5

The License Holder will maintain auditable refusal/incident records. These records will detail the following;

- a) **Day, Date and Time of Refusal/Incident.**
- b) **Nature of Refusal/Incident and reason.**
- c) **Details of or description of the individual.**
- d) **Each entry is to be checked and signed by the D.P.S on the day of the event.**
- e) **These records will be made available for inspection to any Police Officer, Police Licensing Officer, and Officer of the Local Authority immediately upon demand.**

Condition 6

All persons that sell or supply alcohol to customers must have licensing training.

- **Training should take place within six weeks of employment and any new employees will be supervised until the training has taken place.**

Training must include:

1. **Avoiding sales of alcohol or age restricted products to those under the age of 18;**
2. **recognising customers who appear drunk and refusing sale or supply of alcohol;**
3. **knows the licensing objectives and have read and understood licence conditions;**

4. can produce licences/certificates/permits relevant to the premises in the absence of licence holder/DPS;
5. Refresher training should be repeated a minimum of every six months or earlier if required due to changes of legislation;
6. Training records must be kept on the premises and shall contain the nature, content and frequency of all training;
7. Records must be made available for inspection by Police, Police Licensing Officer and authorised officers from the Local Authority on demand either electronically or hard copy.

Condition 7

No beers, lager or cider will be sold above 5.5% ABV.

Condition 8

No single can or bottle sales of beer, lager or cider will be made.

Condition 9

The Licence holder shall erect and maintain clear and prominent notices displayed at all exits requesting the public to respect the needs of local residents and reminding them of the alcohol control zone.

Condition 10

Spirits and wine are to be displayed behind the counter.

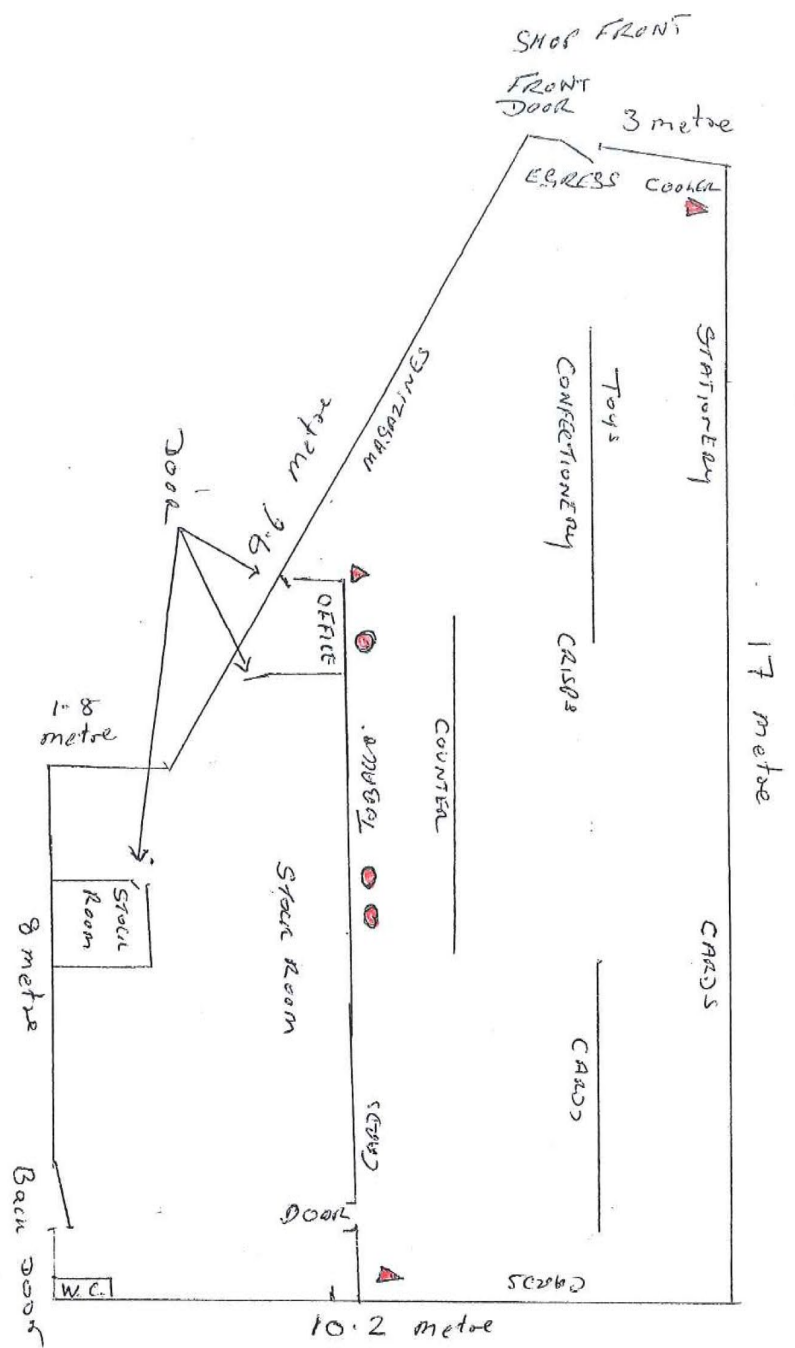
Annex 3 – Conditions attached after a hearing by the licensing authority

Not Applicable

Annex 4 – Plans

KEY: ▲ FIRE EXTINGUISHER
 ● PROPOSE SPORTS QUINER
 10 mm = 1 metre

SCALE



WAARD'S NEW
 SHOP PLAN
 53, WASH ST