

Appendix B

Application to vary a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Chatham Football Club

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below.

Daytime contact telephone number	01634401130
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E-mail address (optional)	
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Premises licence number Medway/05/00219/PREM

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description Chatham Town FC Bournville Avenue Chatham Kent ME46LR			
Post town		Postcode	
Telephone number at premises (if any)		XXXXXXXXXXXX	
Non-domestic rateable value of premises		£25398	

Part 2 – Applicant details

Current postal address if different from premises address			
Post town		Postcode	

Part 3 – Variation

Do you want the proposed variation to have effect as soon as possible?

If not, from what date do you want the variation to take effect?

Do you want the proposed variation to have effect in relation to the

Yes No

Yes No introduction of

the late night levy? (Please see guidance note 1)

Please describe briefly the nature of the proposed variation (Please see guidance note 2) We would like to seek authorisation for the sale of alcohol for consumption on and off the premises within designated and controlled areas around the stadium, in accordance with the Licensing Act 2003 and subject to conditions agreed with the Licensing Authority. In addition, we are looking to replace the DPS.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend: Part 4 – Operating schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

- Provision of regulated entertainment** (please read guidance note 3)
- Please tick all that**
- apply a)** plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E) **X**
- f) recorded music (if ticking yes, fill in box F) **X** g) performances of dance (if ticking yes, fill in box G)

anything of a similar description to that falling within (e), (f) or (g) h) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

X

Supply of alcohol (if ticking yes, fill in box J)

X

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors
				Outdoors
Day	Start	Finish		Both
Mon			<u>Please give further details here</u> (please read guidance note 5)	
Tue				
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 6)	
Thur				
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 7)	
Sat				

B

Sun		

Films Standard days and timings (please read guidance note 8)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 4)		Indoors	
					Outdoors	
					Both	
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)			
Mon						
Tue						
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 6)			
Thur						

C

Fri			<p><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 7)</p>
Sat			
Sun			

<p>Indoor sporting events Standard days and timings (please read guidance note 8)</p>			<p><u>Please give further details</u> (please read guidance note 5)</p>
Day	Start	Finish	
Mon			<p><u>State any seasonal variations for indoor sporting events</u> (please read guidance note 6)</p>
Tue			
Wed			

D

Thur			<p><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 7)</p>
Fri			
Sat			
Sun			

<p>Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)</p>			<p><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)</p>	Indoors	
				Outdoors	
Day	Start	Finish		Both	

E

Mon			<u>Please give further details here</u> (please read guidance note 5)
Tue			
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 6)
Thur			
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 7)
Sat			
Sun			

E



G

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	X
				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance note 5)		
Tue					
Wed			State any seasonal variations for the performance of live music (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat	10:00	22:00			
Sun	10:00	19:00			

Recorded music Standard days and timings (please read guidance note 8)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	X
				Outdoors	

H

Day	Start	Finish		Both		
Mon	10:00	23:00	<u>Please give further details here</u> (please read guidance note 5)			
Tue	10:00	23:00				
Wed	10:00	23:00	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 6)			
Thur	10:00	23:00				
Fri	10:00	00:00	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 7) Good Friday 12.00 to 22.20, Bank Holiday Mondays 10:00 to 24:00			
Sat	10:00	00:00				
Sun	10:00	23:00				

Performances of dance Standard days and timings (please read guidance note 8)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	
				Outdoors	
Day	Start	Finish		Both	

I

Mon			<u>Please give further details here</u> (please read guidance note 5)
Tue			
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6)
Thur			
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 7)
Sat			

J

Sun		

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)</p>			<p>Please give a description of the type of entertainment you will be providing</p>		
Day	Start	Finish		Indoors	
Mon				Outdoors	
				Both	
			<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)</p>		
Tue			<p><u>Please give further details here</u> (please read guidance note 5)</p>		
Wed					

K

Thur			<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 6)</p>
Fri			
Sat			<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 7)</p>
Sun			

<p>Late night refreshment Standard days and timings</p>	<p>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</p>	Indoors	
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L

(please read guidance note 8)			(please read guidance note 4)	Outdoors				
				Both	X			
Day	Start	Finish	<u>Please give further details here (please read guidance note 5)</u>					
Mon	10:00	23:00						
Tue	10:00	23:00						
Wed	10:00	23:00				<u>State any seasonal variations for the provision of late night refreshment (please read guidance note 6)</u>		
Thur	10:00	23:00						
Fri	10:00	00:00	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 7)</u> Good Friday 12.00 to 22.20, Bank Holiday Mondays 10:00 to 24:00					
Sat	10:00	00:00						
Sun	10:00	23:00						

Supply of alcohol Standard days and timings (please read guidance note 8)	<u>Will the supply of alcohol be for consumption – please tick</u> (please read guidance note 9)	On the premises	
		Off the premises	

M

Day	Start	Finish	Both	X
Mon	10:00	23:00		
Tue	10:00	23:00		
Wed	10:00	23:00		
Thur	10:00	23:00		
Fri	10:00	00:00		
Sat	10:00	00:00		
Sun	10:00	23:00		

State any seasonal variations for the supply of alcohol (please read guidance note 6)

Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 7)

Good Friday 12.00 to 22.20, Bank Holiday Mondays 10:00 to 24:00

<p>Hours premises are open to the public Standard days and timings (please read guidance note 8)</p>			<p>State any seasonal variations (please read guidance note 6)</p>	
Day	Start	Finish		
Mon	10:00	23:00		

N

Tue	10:00	23:00	
Wed	10:00	23:00	
Thur	10:00	23:00	<p>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 7)</p>
Fri	10:00	00:00	<p>Good Friday 12.00 to 22.20, Bank Holiday Mondays 10:00 to 24:00</p>
Sat	10:00	00:00	
Sun	10:00	23:00	

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).

L

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

The embedded conditions: "The rules of the club concerning admission of new members and the sale of intoxicating liquor shall not be altered without the consent of the licensing authority" to be removed please.

Documents

I have enclosed the premises licence

I have enclosed the relevant part of the premises licence

Please tick as appropriate

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)

We are seeking a full variation of the premises licence to permit the sale of alcohol for consumption both on and off the premises. This variation is sought to allow alcohol to be sold and consumed anywhere within the stadium concourses inside our red boundary line, and within clearly defined, managed external areas forming part of the licensed premises, including the use of temporary or pop-up bar facilities during football matches and other authorised events.

External licensed areas will be appropriately supervised and controlled, and will operate only during permitted hours. The location, layout and operation of any temporary or pop-up bar facilities will be subject to eventspecific risk assessment and managed in accordance with the Club's Safety Management Plan.

The proposed variation is intended to provide flexibility for the responsible management of alcohol sales in a stadium environment, without extending the overall capacity of the premises or undermining the licensing objectives

b) The prevention of crime and disorder

Alcohol sales will be managed by trained staff, including Personal Licence holders, in accordance with the Licensing Act 2003.

All alcohol sales areas, including external pop-up bars, will operate within designated and controlled licensed areas.

Stewarding and security provision will be proportionate to the event size and risk profile.

CCTV coverage will be maintained in line with existing licence conditions and SAG expectations.

Alcohol will not be sold to intoxicated persons and robust age-verification procedures (e.g. Challenge 25) will be in place.

Any incidents of crime or disorder will be recorded and managed in accordance with the Club's incident reporting procedures.

c) Public safety

The stadium operates under an approved Safety Management Plan and Safety Certificate, overseen by the appointed Safety Officer.

External licensed areas will be risk assessed and managed to ensure safe circulation, emergency access and effective crowd management.

Pop-up bar locations will be positioned so as not to obstruct pedestrian routes, emergency egress or emergency service access.

Clear signage and stewarding will be provided to manage movement between internal and external licensed areas.

Alcohol consumption will be controlled to prevent unsafe behaviour and overcrowding.

d) The prevention of public nuisance

Alcohol sales and consumption will be limited to authorised hours and designated areas.

A Noise Management Plan is in place and will be applied to all events.

External alcohol consumption areas will be monitored by stewards to prevent excessive noise, anti-social behaviour or disturbance to nearby residential areas.

Dispersal arrangements will be implemented at the end of events to minimise noise and disturbance.

The Club will respond promptly to any complaints and will work proactively with Environmental Health and the Licensing Authority.

e) The protection of children from harm

Children will not be permitted to purchase alcohol.

Age verification policies will be strictly enforced.

Alcohol consumption areas will be monitored to ensure children are not exposed to inappropriate behaviour.

The Club's Safeguarding Policy and Lost Child Procedures will apply at all times.

Staff and stewards will receive appropriate safeguarding awareness training.

Checklist

- I have made or enclosed payment of the fee; or I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	Gary Hake
Date	20/04/2026
Capacity	Club Director

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 14). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application
(see Guidance Note 8)

Gary Hake Chatham Town FC

Post town

Chatham

Postcode

Telephone number (if any)

01634401130

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)

garyhake@chathamtownfc.com